

Meeting Minutes

**Salisbury/Wicomico Metropolitan Planning Organization
January 26, 2012**

**City of Salisbury/Wicomico County Government Building
125 North Division Street, Salisbury, MD
Room 301 (Council Chambers)**

Attendees:

S/W MPO officials:

Matthew Creamer, Chair, Wicomico County Council Administrator
Luther Hitchens, Vice Chair, Deputy Mayor, Delmar, MD
John Pick, City of Salisbury
Stevie Prettyman, Wicomico County Council
Ian Beam, Maryland Department of Transportation
Riggin Johnson, Tri-County Council for the Lower Eastern Shore

Others:

Keith Hall, S/W MPO staff

Introduction

Mr. Creamer opened the meeting at 11:30 A.M. and welcomed everyone.

Public Comments

Prior to the public hearing on the proposed amendments to the FY 2011 & FY 2012 Unified Planning Work Programs, Chairman Creamer inquired if any interested parties would like to comment on either of the proposed items. No public comments were received; therefore, Chairman Creamer closed the public comments portion of the meeting.

FY 2011 & FY 2012 Unified Planning Work Program

Mr. Creamer asked Mr. Hall to report on this item.

Mr. Hall presented a brief overview of the proposed amendments to the FY 2011 Unified Planning Work Program (UPWP). As a result of additional expenses associated with the preparation of the Phase I Functional Master Plan of Hiker & Biker Trails, a reallocation to this project in the amount of \$2,551 was necessary to cover the anticipated expenses. Therefore, the proposed amendment decreased funding for another work program item identified in the adopted FY 2011 UPWP (Feasibility and Pricing Study of Recommended Roadways) from \$19,483 to \$16,932, which constitutes a difference of \$2,551.

In addition to the reallocation of funding for the aforementioned studies, a second proposed amendment was presented to the TAC. The second proposed amendment recommended a

reallocation of funding dedicated to Identifying and Developing Data Necessary for Future Use of Traffic Modeling Analysis work program item to GIS Enhancements. The allotment adopted as part of the FY 2011 UPWP totaled \$20,000. Mr. Hall and Mr. Frank McKenzie presented the TAC members with an overview of the proposed use of funds to purchase aerial photography from Pictometry, Inc. Mr. McKenzie discussed the variety of uses for the requested imagery and presented images of the aerial photography; whereas, Mr. Hall informed the members of the potential uses of the data to further promote the transportation planning efforts in the MPO region.

Prior to the vote, Mr. Hall noted the Technical Advisory Committee reviewed the proposed amendments to the adopted FY 2011 UPWP, and made a favorable recommendation to forward the amended work program item to the MPO Council for review and consideration of approval.

Mr. John Pick made a motion to amend the adopted FY 2011 UPWP as presented. Mr. Luther Hitchens seconded the motion. All MPO Council members voted aye, with none opposed, and the amendments to the FY 2011 UPWP were approved.

Mr. Hall presented the amendments to the FY 2012 UPWP to the MPO Council members for their review and consideration to approval. He noted the proposed amendments resulted from decreased funding in the amount of \$4,144 to the MPO in FY 2012. Proposed amendments to the FY 2012 included the elimination of the Shore Transit Ridership Study (\$8,500), and a redistribution of the remaining funds to the Public Participation Process and the U.S. Route 50 Pedestrian & Cyclist Safety Study, \$250 and \$4,106, respectively.

Prior to the vote, Mr. Hall noted the Technical Advisory Committee reviewed the proposed amendments to the adopted FY 2012 UPWP, and made a favorable recommendation to forward the amended work program item to the MPO Council for review and consideration of approval.

Mr. John Pick made a motion to amend the adopted FY 2012 UPWP as presented. Mr. Ian Beam seconded the motion. All MPO Council members voted aye, with none opposed, and the amendments to the FY 2012 UPWP were approved.

Public Comments

There were no public comments.

Next Meeting Date/Adjourn

Mr. Hall will contact members when a meeting needs to be scheduled and an appropriate date and time will then be determined.

- 1) Mr. Creamer asked for a motion to adjourn the meeting, which was moved by Mr. Beam, seconded by Mr. Hitchens, and unanimously approved to adjourn. The meeting adjourned at 12:00 p.m.