

Meeting Minutes

Salisbury/Wicomico Metropolitan Planning Organization (“S/WMPO”)
Council meeting
December 17, 2019

Seaford City Hall
Council Chambers
414 High Street
Seaford, DE

Attendees:

S/WMPO Council:

Matt Creamer, Chairman, Wicomico County
Charles Anderson, Vice Chairman, City of Seaford, DE
Ian Beam (Proxy), Maryland Department of Transportation (“MDOT”)
Drew Boyce, Delaware Department of Transportation (“DelDOT”)
Chip Guy (Proxy), Sussex County
Andy Kitzrow (Proxy), City of Salisbury
Sara Bynum-King, Town of Delmar
Greg Padgham, Tri County Council of the Lower Eastern Shore

Others:

Keith Hall, S/WMPO Executive Director
Debbie Pfeil, KCI Technologies
Mike Wallace, Whitman, Requardt, and Associates (“WRA”), LLP.

Introduction

Chairman Creamer opened the meeting at approximately 1:00 P.M. and welcomed everyone.

Seaford Streetscape presentation

Mike Wallace (WRA)

Mr. Wallace greeted the Council members and gave a brief history of the project. The City of Seaford created Seaford Riverfront Vision2025 to layout the future of the Downtown district and the area along the Nanticoke River.

The proposed improvements include: landscaped gateway to Downtown Seaford from the Nanticoke River; sidewalks on both sides of Gateway Park; new sidewalk along the east side of Front Street; crosswalks at southern point of Gateway Park; curb bump-outs; rain gardens for stormwater management and aesthetics; ADA-compliant curb ramps

throughout the project area; and additional on-street parking. Mr. Wallace proceeded to show several Powerpoint slides illustrating the aforementioned improvements.

In 2019, the S/WMPO provided funding for further project development along a portion of Market and Front Streets bounded to the north by High Street, which this area is called Gateway Park. Mr. Wallace explained the City was awarded Transportation Alternative Program (“TAP”) funding to prepare a concept design report. TAP funding consists of 80% federal funds and the remaining 20% from a local government. The preliminary estimate to construct the improvements is approximately \$1.36 million. For the TAP program, DelDOT has a \$1 million cap, but Mr. Wallace foresees additional funding being obtained or potentially splitting the project into two phases.

Contingent upon available funding, Mr. Wallace expects final design to occur during 2020, construction bid documents advertised in late 2020/early 2021, and construction to begin in 2021.

After a brief discussion amongst Council members, Chairman Creamer thanked Mr. Wallace.

Minutes

The next item of business was approval of the minutes from December 17, 2019. Ms. Bynum-King made a motion to approve the minutes as submitted, with the motion seconded by Mr. Beam. The motion to approve the December 17, 2019, meeting minutes passed unanimously by attending Council members.

PUBLIC HEARINGS

Resolution 04-2019: Adopting the Draft FY 2020 - FY 2023 Transportation Improvement Program

Keith Hall (S/WMPO)

Mr. Hall provided a brief overview of the proposed FY 2020 – FY 2023 Transportation Improvement Program (“TIP”) to Council members. He stated any transportation projects within the S/WMPO’s Urbanized Area boundary using federal funds must be included within their TIP. Highlights of the presentation include the following:

- Total proposed budget for TIP timeframe is \$182.7 million;
- Delaware portion accounts for \$85.9 million or 47 percent of total budget (not including state-wide projects);
 - \$38.0 million for roads;
 - \$13.1 million for bridge maintenance; and
 - \$34.8 million for transit.

- Maryland portion accounts for approximately \$95.6 million or 53 percent of total budget;
 - \$62.3 million for roads;
 - \$12.9 million for bridge maintenance; and
 - \$21.8 million for transit.

Mr. Hall concluded the overview with confirming the proposed TIP is consistent with the project listing contained in Appendix F of the S/WMPO's Draft *Long Range Transportation Plan ("LRTP"), Connect 2050*.

Mr. Boyce made a motion to adopt Resolution 04-2019, approving the FY 2020 – FY 2023 TIP for the S/WMPO. The motion was seconded by Mr. Kitzrow. With all attending Council members voting in favor, Resolution 04-2019 passed unanimously.

Resolution 05-2019: Adopting the Draft 2019 Long Range Transportation Plan, Connect 2050

Debbie Pfeil (KCI) and Keith Hall (S/WMPO)

Ms. Pfeil explained the purpose of the LRTP (*Connect 2050*), which is for various regional organizations to collaborate on planning efforts to maintain an efficient and comprehensive transportation system. The federal government mandates a MPO to update their LRTP on a five-year cycle; however, because a portion of the S/WMPO's Urbanized Area is located within a Non-Attainment Area the Plan is required to be updated on a 4-year cycle. The last LRTP update for the S/WMPO occurred in 2015. Funding for the LRTP comes from various local, State, and Federal sources.

Ms. Pfeil summarized Chapters 1-8 of the LRTP. She recapped the following overarching goals of *Connect 2050*: manage the existing transportation system; increase safety and security; enhance access and mobility; provide a connected, multi-modal transportation system; protect the environment and quality of life; and support economic development.

Mr. Anderson made a motion to adopt Resolution 05-2019, approving the 2019 *Long Range Transportation Plan, Connect 2050*. The motion was seconded by Mr. Padgham. With all attending Council members voting in favor, Resolution 05-2019 passed unanimously.

Mr. Hall stated after local adoption by the S/WMPO Council, *Connect 2050* is submitted to the United States Department of Transportation and Environmental Protection Agency for federal concurrence.

Resolution 06-2019: Adopting DeIDOT's and MDOT's Transportation Performance Management 1 (Safety) – Calendar Year 2020 Targets

Ian Beam (MDOT)

Mr. Beam presented a brief overview of TPM 1: Safety targets and the efforts of the DOT's to develop and achieve the goals. Mr. Hall noted, in 2018 the S/WMPO adopted both State's DOT's TPM targets for safety. Also, given the amount of resources required to develop, track, and report on TPM 1, Staff recommends adopting the State's TPM 1 targets for calendar year 2020.

Mr. Beam made a motion to adopt Resolution 06-2019, approving DeIDOT's and MDOT's TPM 1 Safety targets for calendar year 2020. The motion was seconded by Mr. Boyce. With all attending Council members voting in favor, the motion passed unanimously.

Member Updates / Other Business

There were no member updates / other business.

Public Comments

There were no public comments.

Next Meeting Date/Adjourn

Mr. Hall will send out notification about the next meeting date.

There being no other business before the Council, upon a motion by Mr. Guy, seconded by Ms. Bynum-King, with all attending Council members voting in favor, and none opposed, the meeting was adjourned.